



**STATE OF DELAWARE
Architectural Accessibility Board
540 S. DuPont Highway, Suite 1
Dover, Delaware 19901**

MINUTES

I. CALL TO ORDER

The March 9, 2017, meeting of the State of Delaware's Architectural Accessibility Board was conducted via email. The following board members participated in the meeting, either by email (E): Martin Markiewitz (E), Scott Ward (E), Chang Yoon (E), John Nanni (E), Jennifer Ridgely and Steve Tull (E).

Also participating: Jennifer Lieber, Chief Administrator

II. APPROVAL OF PREVIOUS MINUTES

The vote was to approve the minutes of the Board's previous meeting, held on February 9, 2017 was recorded.

III. DISCUSSION OF AGENDA

None

IV. CHIEF ADMINISTRATOR'S UPDATE

The following projects (all having no accessibility issues and/or impact) were approved by the Administrator, and were presented to the Board for their endorsement/acceptance of the approval:

1. Fifer Middle School, CRSD – Roof replacement
2. Postlethwait Middle School, CRSD- Roof Replacement
3. Kent Co. Fire Marshall's Office – Cooling Tower replacement
4. DE Emergency Management Office – Cooling Tower replacement
5. Legislative Hall, Dover – Server Room HVAC Replacement
6. White Clay State Park – Deerfield Golf Club – Roof Replacement
7. Lang Impoundment Improvements
8. Tatnall Building – Roof replacement
9. DEARING Army Aviation Support Building – Boiler Replacement
10. DHSS Northeast State Service Center – Electric Service Replacement
11. Murphy House Annex – Roof Replacement
12. Appoquinimink SD, Fairview Campus – New MS & HS Pre-bulk Grading

V. SUBMISSIONS REVIEW COMMITTEE REPORT

The Submissions Review Committee of the Architectural Accessibility Board met on Thursday, February 23, 2017. They reviewed eight (8) cases and they were forwarded to the full Board for their review. The Board's comments and actions on these cases are attached as part of these minutes, as well as, two (2) additional cases.

VI. OLD BUSINESS

None

VII. NEW BUSINESS

None

VIII. SCHEDULE OF NEXT MEETING

The next meeting of the Architectural Accessibility Board was tentatively scheduled for Thursday, April 13, 2017, at 1:30 PM. The location will be the State Fire Service Center in New Castle.

IX. ADJOURNMENT

With nothing further to review or discuss, the meeting was adjourned.

Respectfully submitted,

Jennifer Lieber, Chief Administrator, AAB

JLL

SUBMISSION NUMBER 17012-R

OWNER Red Clay Consolidated School District

PROJECT Thomas McKean High School – Athletic Fields
Wilmington

DESIGNED BY Becker Morgan

CONTACT PERSON Andrew Colletti

PREVIOUS ACTION Disapproved – January 2017

COMMENTS This project is for the addition of three athletic fields. The fields are located adjacent and within an existing track area and parking lot. There were no details showing the location of accessible spaces or pathways to the fields. The re-submission has compliant pathways to all athletic fields. It also has accessible spaces adjacent to the paths, however there are only three spaces shown where five are required.

A revised plan has been submitted with the appropriate amount of accessible parking and signage.

RECOMMENDATION Approved

SUBMISSION NUMBER 17016

OWNER DelDOT

PROJECT Beech Street Administration Building – Call Center
Wilmington

DESIGNED BY DelDOT

CONTACT PERSON John Kotula

PREVIOUS ACTION None

COMMENTS This project is for the relocation of the call center from the second floor to the first floor. It is an open floor plan with a small break room, single user toilet room and one office. The design is compliant and there are no POT requirements.

RECOMMENDATION Approved

SUBMISSION NUMBER 17019

OWNER DSHA

PROJECT Iron Branch
Millsboro

DESIGNED BY Fisher Architecture

CONTACT PERSON Heather Morrison

PREVIOUS ACTION None

COMMENTS This project is for the renovation of 10 existing multi-family buildings. There will be additions to join several of the building creating a total of six buildings. There are 40 total apartments with a total of 8 accessible units. The following deficiencies exist:

1. There are two one bedroom units, neither of which is accessible. There must be at least one that is adaptable.
2. The accessible kitchens do not have enough shelving at acceptable reach ranges.

RECOMMENDATION Disapproved

SUBMISSION NUMBER 17020

OWNER DNREC

PROJECT Broadkill Beach Dune Enhancement – Accessible path
Sussex County

DESIGNED BY DNREC

CONTACT PERSON Daniel Brower

PREVIOUS ACTION None

COMMENTS This project is for improvements to the existing sand dunes at Broadkill beach and the construction of an accessible pedestrian path across the dune. Although the path is compliant the following concerns are expressed:

1. There is no landing at the base of the path on the beach side for a chair to sit.
2. There needs to be a consistent maintenance plan to keep the path accessible.

RECOMMENDATION Approved with concerns noted

SUBMISSION NUMBER 17021

OWNER OMB

PROJECT Morris Community Corrections Center – Warden’s Office
Dover, DE

DESIGNED BY Tetra Tech

CONTACT PERSON Jim Selinka

PREVIOUS ACTION None

COMMENTS This project is for the renovation of the existing Warden’s office due to extensive termite damage. The entire facility is being gutted and new floor structure, interior partitions and entry ramp are being constructed. The project is compliant and there are no POT requirements.

RECOMMENDATION Approved

SUBMISSION NUMBER 17023

OWNER OMB

PROJECT Carvel Building 1st and 5th floors
Wilmington

DESIGNED BY Studio Jaed

CONTACT PERSON Philip Conte

PREVIOUS ACTION None

COMMENTS This project is for the interior renovation of several small areas to include finishes, casework, partitions and doors. The design is compliant and there are no POT requirements.

RECOMMENDATION Approved

SUBMISSION NUMBER 17024

OWNER Red Clay Consolidated School District

PROJECT John Dickinson High School – Athletic Fields
New Castle County

DESIGNED BY Becker Morgan

CONTACT PERSON Jonathan S. Falkowski

PREVIOUS ACTION None

COMMENTS This project is for the resurfacing of an existing track. There are sidewalks and ramps to bleachers provided. There will be two new accessible spaces provided at the entry of the track area with one being van accessible. The design is compliant and there are no POT requirements.

RECOMMENDATION Approved

SUBMISSION NUMBER 17027

OWNER DelDOT

PROJECT Bus Stops

DESIGNED BY DelDOT

CONTACT PERSON John Kotula

PREVIOUS ACTION None

COMMENTS This project is for the following four (4) bus stop pad locations:

1. Leipsic Road, Home Depot, Dover (2)
2. Persimmon Park Place, Dover
3. Probation and Parole office, Georgetown

The pads and access are compliant.

RECOMMENDATION Approved

SUBMISSION NUMBER 17028

OWNER Brandywine School District

PROJECT Mt Pleasant High School – Cafeteria Phase 1
Wilmington

DESIGNED BY ABHA Architects

CONTACT PERSON Chnadra Nilekani

PREVIOUS ACTION None

COMMENTS This project is for the renovation of the server railing system at the cafeteria area. The design is compliant and there are no POT requirements.

RECOMMENDATION Approved

SUBMISSION NUMBER 17029

OWNER Dept. for Services of Aging and Adults with Phy. Dis.

PROJECT 699 South Carter Avenue, Smyrna
Fit-Out

DESIGNED BY Commercial Realty

CONTACT PERSON Charles Rodriguez

PREVIOUS ACTION None

COMMENTS This project is for the fit-out of offices and service areas.
There are two single user toilet rooms that are compliant.
The access to the building and the design is compliant and
there are no POT requirements.

RECOMMENDATION Approved